

**Minutes of the Tree and Landscape Board
City Hall, City of College Park
October 19, 2016**

<u>Term Exp.</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
N/A	Brenda Alexander, Public Works Deputy Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Steven Beavers, Planning Dept. Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/30/2016	John Krouse, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4/30/17	John Lea-Cox, City Forester	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8/30/2017	Christine O'Brien, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Janis Oppelt/CBE Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9/30/2016	Joseph Smith, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<hr/>			
N/A	Carleveva Thompson, Contract Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mr. Smith called the meeting to order at 7:03 pm.

- 1. Approval of Meeting Minutes:** The minutes of the September 21, 2016 meeting were reviewed and several edits were made.

Motion: Approve September meeting minutes with changes.

Moved: Mr. Krouse **Second:** Ms. O'Brien

Aye: Unanimous **Nay:** 0 **Abstain:** 0

- 2. Public Works Department Report:** Ms. Alexander shared the following highlights:

- The landscape crew is planting pansy and spring flowering bulbs.
- The athletic fields have been fertilized.
- Calvert Road school field was aerated.
- 25 trees were ordered for tree replacements in the city.
- Compost screening is ongoing and is available for sale. Wood mulch is also available.
- Public works will be open this weekend and next weekend from 7:30am-12:00pm for Fall Clean-up. Residents can drop off bulky trash, yard waste and electronics for recycling. Compost will also be available to purchase.
- Curbside leaf collection will begin Monday 10/31.

- 3. Planning Report:** No updates.

- 4. Website Update:** Ms. Alexander stated that photos of children or photos from the internet cannot be used on the website. Mr. Smith will work with Ms. Alexander to address these issues.

5. Addressing Hazardous Trees: Mr. Krouse stated he drafted revisions to the city code, but has no update at this time. Ms. Alexander stated that revisions would need to be reviewed and approved by quorum of TLB and then submitted to the Mayor and City Council for their review and final approval.

6. Hollywood Stormwater Project: Mr. Krouse provided an update from the NCPA September meeting regarding stormwater projects and stated the following conclusions from the meeting:

- Proposed stormwater pond will destroy natural features of the park
- Alternative stormwater treatment should be investigated to improve water quality
- Existing picnic pavilion and mature trees and forest should be protected and enhanced

Motion: The Board approved conclusions from the NCPA meeting. Mr. Smith will draft a letter to the City Council supporting the conclusions.

Moved: Mr. Krouse Second: Ms. O'Brien

Aye: Unanimous

Nay: 0

Abstain: 0

7. Tree Canopy Enhancement Program: Ms. Alexander stated an application needs to be drafted. Ms. Alexander suggested drafting a version similar to the Community Garden application. The City Attorney recommends removal of the application fee. It was suggested to change the fee into a good faith deposit.

Mr. Smith submitted a draft Large Tree Brochure for the TLB to review. Mr. Smith proposed to transform the current website brochures into PowerPoints.

8. New Business:

- Ms. O'Brien stated the Mayor and City Council discussed Trolley Trail improvements at the City Council Worksession.
- Mr. Smith would like to create a virtual eco-map with pictures and diagrams to identify certain areas with ecological significance within the City.

CBE Report

- The Environmental Finance Center consulted with CBE to improve the environment. Recommendations from CBE were to coordinate all areas in the city that need stormwater management and focus on energy efficiency in the city.

9. Wrap Up, Confirmation of Next Meeting: The next meeting of the TLB will take place on November 30, 2016. Motion to adjourn was made by Dr. Lea-Cox and seconded by Ms. O'Brien. Meeting adjourned at 8:45pm.